## THE DOCUMENTATION CENTER OF CAMBODIA (DC-CAM) PUBLIC INPUT

(COMMENTS, QUESTIONS, COMPLAINTS)

## **PROCEDURE** INSTRUCTIONS

DC-Cam welcomes comments, questions, or complaints to drive improvements to its services and support to the public. You may submit this form either electronically to the email address provided or you may leave a copy in the Public Input Box. Individuals are encouraged to provide as much information as possible to ensure DC-Cam can adequately use or respond to your input. DC-Cam will accept anonymous complaints. All information you provide on this form is voluntary. Please write legibly in Khmer or English.

## **PRIVACY NOTICE**

DC-Cam may share any/all information you provide within this Form to DC-Cam's donors, consultants, board members, interested parties, and stakeholders as it deems appropriate. DC-Cam may also share information in this Form with the public as part of its monitoring and evaluation, accountability, and transparency reports.

1.	First Name:	
2.	Middle Name:	
3.	Last (Family) Name:	
4.	Nationality:	
5.	Email:	
6.	Telephone:	
7.	Address:	
8.	Organization Name:	
9.	Organization Email:	
10	. Organization Phone:	

11. Type of Input:	Question	Comment	Comp	Complaint	
12. May we contact yo	u if we have additio	nal questions?	Yes	No	
13. What is the preferr	ed way in which you	u may be contacted	1?		
14. Additional Informa	ntion:				
I	FOR PIR INTERN	AL USE ONLY			
eviewed By:					
ate of Review:		Action Taken:	Yes	No	
OTES:					